



# Holy Cross Elementary PTO

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## September 2015 General Meeting Minutes

### Holy Cross Elementary PTO First Term 2015 Meeting

September 15, 2015, 7:00 PM - 7:45 PM

#### Attendance:

OFFICERS: Mary Ellen Matts, Liz Rudd, Tricia Thomas, Emily Crail, Kim Amlung

TEACHERS: Mrs. Gardner, Mrs. Curley

PARENTS: Lorinda Vennemann, Erin McHenry, Amy Stapleton, Ben & Ashley Reinersman, Nichole Marcy, Angie Pratt, Lisa Wilson, Margaret Wiggins, Molly McGlothlin, Brittany Tooson-Stahl, Tricia Allen, Alan Rowekamp, Danisha Anderson

#### Opening Prayer & Welcome:

- Welcome and Opening Prayer
- Brief Introduction of all Teachers, PTO Officers, and Parents

Minutes: The minutes of the March 2015 meeting were accepted.

Officers' Reports: *(Name of speaker, summary of business discussed)*

Budget Report: Given by Ms. Matts, Handout was distributed and is available upon request.

#### Expenses over the summer:

- Teacher Start-up money (installment 1 of 2)
- Music / School Counselor: shared space & supplies
- Art room: Electric updates, air conditioning unit, Got Junk? For clean out of room
- Ceiling Mounts for projectors, cords, cables

#### Income:

- Used Uniform Sale
- Kona Ice (at Family Night)
- Coke Rewards
- Walk-a-thon first turn-in
- Donations from the following: DPAA Grant used towards salary of new Art teacher, Cincinnati Arts donation for grades 1, 2, and 3, and the Trifecta Project donation.

#### HCE Projected PTO expenses 2015-2016:

- Catholic Charities (counselor)
- Teacher start-up funds
- Field Trips
- Two \$500 Scholarships
- Music Department
- 8<sup>th</sup> Grade class trip
- Technology Updates
- Catholic Schools week, Teacher Appreciation, Student Rewards

**Fundraising Opportunities (current and ongoing):** given by Liz Rudd

- Market Day has been bought out by **World's Finest Chocolate**. PTO is gathering information about fundraisers with this new relationship.
- **Kroger Community Rewards:** Kroger generously donated gift cards to the PTO for the walkathon. They also shared information about the Community Rewards Program. More information to follow once Holy Cross Elementary is setup as the recipient.
- **Quarter Auction:** Chair Kim Amlung has confirmed several dates with the Latonia VFW and her associates for monthly Quarter Auctions.

Dates for the remainder of 2015:

- Saturday, September 26, 2015
- Saturday, October 17, 2015
- Saturday, November 7, 2015
- Saturday, December 5, 2015

Additional information:

- ✓ Donations for raffle are requested, gift baskets can be raffled as well.
- ✓ The average profit to the school each auction has been \$300 - \$450.
- ✓ Bring friends, family, neighbors...all are Welcome!
- **Skyline Nights** are scheduled for the **second Wednesday each month** at the Taylor Mill location. Dine-in, Carry-out, Drive-thru and mention Holy Cross Elementary when paying your bill.
- **Skating Parties:** Mrs. Thomas contacting Lloyd's about a party in **October 2015**.
- **Box Tops and Campbell's Soup Labels:** Next turn in date is **October 23, 2015**.
- Previous discussions around additional Fund Raising Options: Wreath Sale, Scrip Fundraising, Reds or Bengals Game Concessions, Consignment Sale (see more under Budget Report).

**Volunteer Hours:** given by Liz Rudd

Family Service Projects:

- Discussion continued around Service Projects and accountability.
- List compiled and distributed by Kim Amlung detailing jobs/opportunities for Virtus Trained, Non-Virtus Trained Volunteers / Families at HCE.
- Post on the school website, Facebook, and Connection any upcoming & ongoing volunteer opportunities.
- Volunteer Hours are being tracked and a sheet came home for submission at year-end.
  - Two parent families = 15 hours
  - Single parent families = 12 hours
- Room parents that have signed up must be Virtus trained. Teachers will be notified of the contact information and be in touch about upcoming events.
- Weekly there are many opportunities available to log hours.
  - Discussion about some of the ways included:
    - Crossing guard after school (10 minutes per day for a week = 1 hour)
    - Playground/recess supervisors (10-12 pm daily)
    - After school program helpers for Mrs. Reynolds
    - Cafeteria helpers
    - Family envelope stuffers on Fridays
    - Handyman jobs
    - Running copies for the office

## Upcoming Events

- Children's Mass (Grades 4 & 5 hosting), Sunday, 9/20/2015 at 10:30 am
- Holy Cross Elementary Open House following 10:30 am Mass on 9/20/2015
- Walk-a-thon is Friday, 9/25/2015 at 12:00 pm
- Quarter Auction is Saturday, 9/26/2015 7-9pm, doors open 6 pm
- Grandparent's Day on Friday, 10/9/2015 9:00 am Mass followed by refreshments and musical
- Skyline Night, Wednesday 10/14/2015 4-8pm
- Family Movie Night, Thursday 10/15/2015
- Children's Mass (Grades 2 & 8 hosting), Sunday, 10/18/2015 at 10:30 am
- Trunk-or-Treat following 10:30 am Mass on Sunday, 10/25/2015

## Committee Reports:

### Trunk or Treat

- Chair: Susan Tasayco
- Volunteers: Kevin Dallas, Amy Stapleton, Samantha Finke, Eric Wilfong, Nikki Flederman, Kelly Moore
- Sunday, October 25, 2015 after the 10:30 am mass.

### Santa Shop

- Chair: Emily Crail (emilycrail@gmail.com)
- Volunteers: Amy Stapleton, Heather Beil, Nicole Stacey, Kelly Moore
- Monday, 12/14 setup, Tuesday, 12/15 8-12pm, Wednesday, 12/16 8-12pm

## Old and New Business:

### New business:

- No new business at this time.

### Ongoing business:

- Teacher's wishlists: Parents have requested that we keep a current listing of items needed on the school website, Facebook, and in the Connection. This will be an ongoing effort, we request that teachers get in touch with us as needs or ideas arise.
- Tissues, classroom supplies, playground equipment, etc.

Reminder to check the school's website for all current events, links to all the Connection documents, PTO updates and current calendar information. <http://holycrosselem.com/>

Also, please "like" us on Facebook!! Just search, "**Holy Cross Elementary School**"

Next meeting date is: November 17, 2015, 7:00 PM

Meeting adjourned at: 7:45 PM

Minutes compiled by: Emily Crail, Secretary