



Holy Cross Elementary PTO

March 2015 General Meeting Minutes

Holy Cross Elementary PTO Third Term 2015 Meeting

March 25, 2015

6:30 PM - 7:30 PM

Attendance:

OFFICERS: Mary Ellen Matts, Elizabeth Rudd, Tricia Thomas, Emily Crail, Kim Amlung

TEACHERS:

PARENTS: Lorinda Vennemann, Fawn Steffen, Lori Boerger

Opening Prayer & Welcome:

- Welcome and Opening Prayer
- Brief Introduction of all Teachers, PTO Officers, and Parents

Minutes: The minutes of the 1/7/2015 meeting were read and accepted.

Officers' Reports *(Name of speaker, summary of business discussed)*

President/Vice President: given by Tricia Thomas

Teacher's wishlists: Reach out to teachers again in regards to wishlists. Parents have requested that we keep a current listing of items needed on the school website, Facebook, and in the Connection. This will be an ongoing effort, and we would like you to get in touch with us as needs or ideas arise.

Walk-a-thon - 2015 Planning:

- **Need to elect Committee and Chair for the 2015 event.**
- May 2015: Meet to discuss donors and spreading the word for Fall 2015.
- Begin soliciting donors and preparing donor letters.
- At Family Night, do a kickoff for our Fundraiser.
- Solicit donations for Gift Cards, Bottled Water, prizes.
- 2014 Sponsors: T & W Printing, Connley Brothers Funeral Home, BTG (Blair) Technologies – Computer Castle, Skyline, Citizen's Federal
- Locations for Top Prize: Circus Mojo, Top Flight, Gameworks, Lazer Craze.

Family Service Projects:

- Discussion continued around Service Projects and accountability.
- List compiled and by Kim Amlung and submitted to Ms. Matts detailing jobs/opportunities for Virtus Trained, Non-Virtus Trained Volunteers / Families at HCE.
- Post on the school website, Facebook, and Connection any upcoming & ongoing volunteer opportunities.
- Goal is to get more families involved and determine a way to track service hours.

Upcoming Events

- Scholastic Book Fair, March 23 -26th.
- First Communion for the Second Graders, April 26, 2015
- Teacher Appreciation Week, The first week of May 2015.
- Kindergarten Graduation on Friday, May 22, 2015.
- Eighth Grade Graduation on Tuesday, May 26, 2015.
- Field Day on Wednesday, May 27, 2015.
- Last day of school on Thursday, May 28, 2015. Half day with Mass.

Treasurer's Report: given by Ms. Matts

Budget Report & Fundraisers

- 2014-2015 Year-to-date budget and revenues were reviewed. Handout was distributed and is available upon request.
- Business still in progress from January 2015 Meeting:
- \$500 budget approved to clean and organize the “catch all” room in the basement.
- Room currently serves as the office for the school counselor, office supply storage (paper), desk storage, used uniform donation storage, PTO supplies (for Santa Shop, Party Supplies, Prizes), Book Storage, and essentially anything that doesn't have a home.
- Small group of volunteers will work over the next few months to complete (Still in progress).

Fundraising Opportunities (ongoing):

- Fundraisers: **Quarter Auction** - Kim Amlung is firming up the details with the local VFW and her associates for another Quarter Auction. The confirmed date is **Saturday, April 11, 2015**. Will send a flyer about donations to make a “SPRING THEMED” basket for the auction.
 - ✓ Lori Boerger donated a Vera Bradley backpack (\$110 dollar value) to be auctioned.
 - ✓ The average profit to the school each auction has been \$400 - \$500.
- Fundraisers: **Consignment Sale** - Thank you to Mr. Fopeano for his first presentation discussing the merits of a school, and possibly a community-wide, Consignment Sale. A Google Forums Questionnaire was sent and the results compiled and distributed. Further conversations will take place to possibly coordinate a sale in the Fall of 2015.
- Fundraisers: **Skyline Nights** are scheduled for the second Wednesday each month.
- Additional restaurants: Wendy's, Chipotle, BW-3. PTO will continue to look into other opportunities.
- Fundraisers: **Skating Parties** – None scheduled at this time.
- Fundraisers: **Box Tops and Campbell's Soup Labels** - Congratulations to the second grade for the contest held in February. Next turn in date is **April 30, 2015**.
- Discussion around additional Fund Raising Options: Wreath Sale, Scrip Fundraising, Reds or Bengals Game Concessions, Consignment Sale (see more under Budget Report).

Committee Reports: given by Tricia Thomas

Painting & Back to School Prep

- Dates to be determined once 2015 – 2016 School Calendar is available.

Family Night

- Date to be determined once 2015 – 2016 School Calendar is available.

Trunk or Treat

- Date to be determined once 2015 – 2016 School Calendar is available.

Christmas Shop

- **Christmas Shop:** Emily Crail volunteered to Chair the event for next year. Several volunteers have already signed up to help.
- Date to be determined once 2015 – 2016 School Calendar is available.

New and Old Business:

New business:

- PTO Elections for 2015-2016 school year. Note that each position can be held for 2 consecutive years.

Next meeting date is: October 2015, 6:30 PM (Final date TBD)

Meeting adjourned at: 8:00 PM

Minutes compiled by: Emily Crail, Secretary