



Holy Cross Elementary PTO

January 2015 General Meeting Minutes

Holy Cross Elementary PTO Second Quarter 2015 Meeting

January 7, 2015

6:30 PM - 7:30 PM

Attendance:

OFFICERS: Mary Ellen Matts, Elizabeth Rudd, Tricia Thomas, Emily Crail, Kim Amlung

TEACHERS: Mr. Seth Fopeano

PARENTS: Lorinda Vennemann, Fawn Steffen, Alison Brooks

Opening Prayer & Welcome: Elizabeth Rudd

- Welcome and Opening Prayer
- Brief Introduction of all Teachers, PTO Officers, and Parents

Minutes: The minutes of the 10/7/2014 meeting were read and accepted.

Officers' Reports *(Name of speaker, summary of business discussed)*

President/Vice President: given by Elizabeth Rudd & Tricia Thomas

Teacher's wishlists: Thank you to the teachers that have responded to the PTO's survey. The HCE PTO is dedicated to our teachers and encourage you to fill out your wishlist and we will do our best to assist with your needs. This will be an ongoing effort, and we would like you to get in touch with us as needs or ideas arise.

Walk-a-thon results & 2015 Planning:

- Final 2014 proceeds **\$11,983.95**, Net Profit was **\$10,031.52**.
- 2014 Sponsors: T & W Printing, Connley Brothers Funeral Home, BTG (Blair) Technologies – Computer Castle, Skyline, Citizen's Federal
- May 2015: Meet to discuss donors and spreading the word for Fall 2015.
- Begin soliciting donors and preparing donor letters.
- At Family Night, do a kickoff for our Fundraiser.
- Elect a chairperson to assist PTO with efforts.
- Solicit donations for Gift Cards, Bottled Water, prizes.
- Locations for Top Prize: Circus Mojo, Top Flight, Gameworks, Lazer Craze.

Family Service Projects:

- Discussion around Service Projects and accountability.
- List to be compiled and submitted to Ms. Matts detailing jobs/opportunities for Virtus Trained, Non-Virtus Trained Volunteers / Families at HCE.
- Goal is to get more families involved and determine a way to track service hours.

Catholic Schools Week

- Theme: Communities of Faith, Knowledge, and Service
- Dates: The week of January 26th – January 30th
- PTO will provide lunch for the teachers on Friday, January 30th. Mrs. Thomas will send a message asking their preferred meal. Suggestions for ordering City BBQ, Hot Head Burritos, Panera. Homemade dessert by Alison Brooks and Liz Rudd will be provided.
- Tuesday (1/27) and Thursday (1/29) will be, “Take Your Child to Lunch Days”. Permission slips will be sent home in the family envelopes.
- Wednesday (1/28) PTO will supply treat of Hot Chocolate, Whipped Cream, and Cookies. Mrs. Thomas will purchase the Hot chocolate & whipped cream. Mrs. Vennemann volunteered to purchase the cookies.
- THEMES & ACTIVITIES FOR THE WEEK:
 - Monday: Pajama Day
 - Tuesday: Bingo
 - Wednesday: Super Hero or Favorite Book Character
 - Thursday: Spirit Day
 - Friday: Dance Party

Treasurer's Report: given by Ms. Matts

Budget Report & Fundraisers

- 2014-2015 Year-to-date budget and revenues were reviewed. Handout was distributed and is available upon request.
- Motion made for a budget to clean and organize the “catch all” room in the basement.
- Room currently serves as the office for the school counselor, office supply storage (paper), desk storage, used uniform donation storage, PTO supplies (for Santa Shop, Party Supplies, Prizes), Book Storage, and essentially anything that doesn’t have a home.
- \$500 was approved to purchase storage bins, items needed for the school counselor, and other necessities.
- Small group of volunteers will work over the next few months to complete.

Other Fundraising Opportunities:

- Discussion around additional Fund Raising Options: Wreath Sale, Scrip Fundraising, Reds or Bengals Game Concessions, Consignment Sale (see more under Budget Report).
- Fundraisers: Quarter Auction - Kim Amlung is firming up the details with the local VFW and her associates for another Quarter Auction. The confirmed date is **Saturday, February 21, 2015**. Will approach each class about making a basket for the auction.
- Fundraisers: Consignment Sale - Thank you to Mr. Fopeano for his first presentation discussing the merits of a school, and possibly a community-wide, Consignment Sale. To further gauge interest, Mr. Fopeano will work with Mrs. O'Donnell to send a Google Forums Questionnaire. The survey will include questions regarding timing of the event, interest in working, interest in participating, best time of the year, what the proceeds should be used towards, etc.
- Fundraisers: Skyline Nights are scheduled for the second Wednesday each month.
- Additional restaurants: Wendy's, Chipotle, BW-3. PTO will continue to look into other opportunities.
- Fundraisers: Skating Parties - Mrs. Thomas has scheduled the next skating party for **Sunday, January 18, 2015**. There is no school that Monday due to the Martin Luther King Jr. Holiday.
- Fundraisers: Box Tops and Campbell's Soup Labels. Next turn in date is **February 27, 2015**.

Committee Reports: given by Tricia Thomas

Painting & Back to School Prep

- Dates to be determined once 2015 – 2016 School Calendar is available.

Family Night

- Date to be determined once 2015 – 2016 School Calendar is available.

Trunk or Treat

- Date to be determined once 2015 – 2016 School Calendar is available.

Christmas Shop

- **Christmas Shop:** Emily Crail volunteered to Chair the event for next year. Several volunteers have already signed up to help.
- Date to be determined once 2015 – 2016 School Calendar is available.

New and Old Business:

New business:

- NONE TO REPORT AT THIS TIME

Next meeting date is: 03/04/2015, 6:30 PM

Meeting adjourned at: 8:00 PM

Minutes compiled by: Emily Crail, Secretary